

CITIZENS FIRST THROUGH SERVICE EXCELLENCE

We have an exciting Permanent Part-Time, Unionized opportunity in the By-Law and Compliance, Licensing and Permit Services Department for an experienced and motivated individual.

**Animal Services Officer
(FILE #J0225-0416)**

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for:

Delivers public outreach, education, and awareness regarding responsible pet ownership. Provides service and enforces animal-related by-laws in the City of Vaughan, and any contracted municipality, including identifying, investigating and reporting alleged offences, and monitoring compliance with such by-laws in accordance with applicable legislation.

Qualifications and experience:

- Successful completion of a two (2) year College Diploma in Veterinary Technology or equivalent combination of education and experience that would provide the required knowledge and abilities; Veterinary Technology or combination of animal-related experience with law enforcement diploma.
- Minimum two (2) years related animal control experience and experience within enforcement processes as it relates to animal control, municipal, and provincial legislation
- Good organizational and report writing skills, accompanied with computer literacy.
- Strong problem solving and conflict resolution skills
- Ability to work independently as well as within a team
- Sound judgment and service excellence in dealing with the public and animals
- Ability to deal effectively and courteously with the public and staff
- Ability to develop and maintain working relationships with co-workers, agencies and organizations
- Knowledge of, and demonstrated ability in, the City's core competencies and relevant functional competencies.
- Successful candidates(s) will be required to submit a clear Vulnerable Screening Criminal Record Check (issued by an accredited police service), prior to commencing employment.
- Valid non-probationary Ontario Class "G" driver's licence, in good standing
- Expected to work independently in the field a majority of the time, wear a uniform and protective personal equipment(PPE)
- The successful candidate is required to work at/report to and from various locations as assigned, both within and/or outside of the City of Vaughan boundaries (for example, but not limited areas in York Regions such as King City, Richmond Hill)
- Ability to be on standby and respond to a company-issued cell phone during standby hours outside of the office

- Ability to work rotating shifts including weekends, late evenings, early mornings and ability to be on standby.
- Availability to work outside of normal business hours, as required and in accordance with the Collective Agreement
- Ability to lift and move animals or objects weighing up to 100 lbs.
- Exposure to people who may be impatient, angry or unpredictable; dealing with complaints
- Moderate physical activity/output required for the apprehension of animals
- Exposure to changing and potentially adverse weather conditions throughout year due to inside/outside work environment, mainly in the field
- Eligibility to become a member of the Municipal Law Enforcement Officers association considered an asset.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please apply on or before **Wednesday March 5th, 2025 at: [City of Vaughan - Animal Services Officer](#)**.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. Please be advised, the City of Vaughan uses email to communicate with applicants for open job competitions.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.